

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Jeff Duncan, Terry Britton, and David Daniels present.

Mr. Duncan called the meeting to order at 9:01 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Brad Roades, Mark Baldwin, James Flowers, Jon Holbrook, Steve Patton, Evan Davis, Julie Bolender, Jacob Clary, and Caitlin Forsha were present for the meeting.

MOTION Mr. Britton moved, seconded by Mr. Daniels to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Duncan, yea, Mr. Britton, yea. Mr. Daniels, yea

RESOLUTIONS

Res No 22-176 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a transfer of funds from County – Transfers Out to Workforce Development (WIA) in the amount of \$5,000.00. The vote resulted as follows: Mr. Duncan, yea; Mr. Britton, yea; Mr. *Daniels*, yea.

Res No 22-177 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification within the Rocky Fork Lake Sewer fund in the amount of \$2,000.00. The vote resulted as follows: Mr. Duncan, yea; Mr. Britton, yea; Mr. *Daniels*, yea.

Res No 22-178 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification from County – Transfers Out to Maintenance and Operations – Contract/Services in the amount of \$30,000.00. The vote resulted as follows: Mr. Duncan, yea; Mr. Britton, yea; Mr. *Daniels*, yea.

Res No 22-179 Mr. Britton moved, seconded by Mr. Daniels, Commissioners authorize a budget modification from County – Transfers Out to Maintenance and Operations – Supplies in the amount of \$15,000.00. The vote resulted as follows: Mr. Duncan, yea; Mr. Britton, yea; Mr. *Daniels*, yea.

CONTRACTS

#88 Commissioners, Aramark Correctional Services, LLC., Sheriff's Office – Amendment No. 23 to Operating Agreement – Food Services

MOTION Mr. Daniels moved, seconded by Mr. Britton to approve the contract as submitted. The vote resulted as follows: Mr. Duncan, yea, Mr. Britton, yea. Mr. Daniels, yea

APPROVALS

Support for Petition of a Memorial Highway

MOTION Mr. Daniels moved, seconded by Mr. Britton to approve a dedication highway near Butler Springs. The vote resulted as follows: Mr. Duncan, yea, Mr. Britton, yea. Mr. Daniels, yea

DISCUSSION

Commissioner Britton presented a quote provided by Tissot's Home Center to replace flooring at the Justice Center in the amount of \$5,767.40.

MOTION Mr. Daniels moved, seconded by Mr. Britton to approve the quote and work to be done at the Justice Center. The vote resulted as follows: Mr. Duncan, yea, Mr. Britton, yea. Mr. Daniels, yea

Commissioner Duncan announced that three environmental reviews for the hotel project had been received by Julie Bolender. Ms. Bolender explained that originally, we did not receive a very high number of ER's, so the Department of Development allowed us to solicit bids. Patriot was the cheapest one, but requires some work on our end, and then Tetratech and Verdantis are within \$10.00 with the exception that Tetratech does not do an on-site review.

Commissioner Daniels asked if we as a county had the ability to conduct the work that was being asked of us from Patriot. Ms. Bolender said yes, but it is an exceptional amount and weighs out to the same amount as the other two bids in her opinion. Commissioners asked her to analyze the ER's and have an answer for them by next week as to who we should go with.

MEETINGS/APPOINTMENTS

9:15 a.m. – Highland County Fairboard
Jon Holbrook, Mark Baldwin, Steve Patton, Evan Davis, James Flowers, Brad Roades, Julie Bolender, Jacob Clary, and Caitlin Forsha

The Highland County Fair Board came in to speak with the Commissioners after reviewing bids for the Livestock Building. The Commissioners determined that they have the ability to fund all but \$100,500.00. It was proposed that maybe the fair board could make this amount up and that the alternates may not always be needed right up front. Mr. Baldwin agreed that they could come up with this amount and that, if possible, they may leave the electric portion of the bids off at the beginning of the project, but would need to know if that was something that would need to be rebid or if that price would be locked in.

RECESS: 9:41 a.m. / RECONVENE: 10:00 a.m.

EXECUTIVE SESSION – MOTION: Mr. Daniels moved, seconded by Mr. Britton to enter executive session
ROLL CALL: Mr. Duncan, yea; Mr. Britton; and Mr. Daniels, yea. Entered: 10:01 a.m. / Exited: 11:05 a.m.
Sheriff Barrera, Brett Geary

No action was taken during this session.

MOTION Mr. Britton moved, seconded by Mr. Daniels, to approve payment of Bill File No. 22-41. The total bill file amount paid was \$300,236.42. The total General Fund paid was \$21,183.57. The vote resulted as follows: Mr. Duncan, yea, Mr. Britton, yea. Mr. Daniels. yea

CORRESPONDENCE

- 10/24/2022 – allForms – Davis, Tabitha
- 10/22/2022 – Brown, Justin – SERB Academy 222 – Register Today
- 10/21/2022 – Richards, Barbara – 2022 Highland County Profile Report, Application Summary, and Milestones Chart
- 10/21/2022 – Kepple, Benjamin – Highland County PY 2022 Critical Infrastructure/Neighborhood Revitalization Announcement
- 10/21/2022 – Moser, Sarah – Inquiry on Commissioner Daniels speaking in Madison County
- 10/21/2022 – Ratcliff, Jeremy – CPS Update
- 10/20/2022 – Wheeler, Jamie – News Alerts: Guidelines Released for Appalachian Community Grant Program
- 10/18/2022 – allForms – Cross, Jenny
- 10/18/2022 – allForms – Karki, Anjish

REPORTS

- Dog Pound – Call Log Report – 10/17/2022 – 10/21/2022*
- Dog Pound Count Log – 10/15/2022 – 10/21/2022*

Meeting Adjourned at 11:05 a.m.

Caitlin Forsha
Clerk

[Signature]
[Signature]
Board of County Commissioners
Highland County, Ohio