

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton, David Daniels, and Brad Roades present.

Mr. Britton called the meeting to order at 9:01 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

**NOTE** Alex Butler, James Goldick, Julie Bolender, Tim Detwiller, Sheriff Barrera, Caitlin Forsha, and Jacob Clary were present for the meeting.

**MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

**RESOLUTIONS**

**Res No. 23-177** Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within Veteran's Services from in the amount of \$6,760.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

**Res No. 23-178** Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize an additional appropriation from unappropriated funds within Capital Improvement (4050) in the amount of \$388,518.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

**Res No. 23-179** Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize an additional appropriation from unappropriated funds within County Court – Special Project Fund in the amount of \$1,000.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

**Res No. 23-180** Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize an additional appropriation from unappropriated funds within the Court of Appeals in the amount of \$1,650.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

**Res No. 23-181** Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize an additional appropriation from unanticipated revenue within the Emergency Management Agency fund in the amount of \$9,670.23. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

**Res No. 23-182** Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within Repair MV/L (2065) in the amount of \$36,000.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

**Res No. 23-183** Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within Common Pleas Criminal/Civil (2295) in the amount of \$1,200.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

**CONTRACTS**

**#83** Commissioners, Ohio Department of Development – State of Ohio Community Development Block Grant Program Grant Agreement September 1, 2023, to October 31, 2025 – PY 2023 Critical Infrastructure

**MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the CDBG Grant Agreement for FY 2023. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea; and Mr. Roades, yea.

**#84** Commissioners, Schindler Elevator Company – Upgrade Order Agreement for Elevator Repair

**MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve the Schindler quote after getting several quotes and assessing the best option. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea; and Mr. Roades, yea.

**DISCUSSION**

Commissioners asked Sheriff Barrera to come in and discuss the quote that he provided from Statewide Ford for the Dodge Durangos. Sheriff Barrera said that he tried to get quotes for Ford Explorers, but they are all spoken for and no longer available. Statewide said that we could put a hold on one now, and then it most likely would not come in until next year. They do not know the exact lead time but would like to place the orders ahead of time.

**MOTION** Mr. Daniels moved, seconded by Mr. Roades, to authorize the purchase of two 2024 Dodge Durangos. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Commissioners presented a quote from BnM Painting and Remodeling. The quote was to repair and paint the columns on the administration building as well as the courthouse. The Administration building quote was \$1,500.00 and the Courthouse quote was \$4,500.00.

**MOTION** Mr. Britton moved, seconded by Mr. Daniels, to approve the repair quote for the columns on the courthouse and admin building. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

**AUTHORIZE TO EXECUTE**

Highland County Commissioners, South Central Power Company, 9585, 9645 North Shore Road/Drive – Electric Line – Right of Way Easement  
AEP Ohio – Contribution-In-Aid-Of-Construction Agreement for Electric Distribution Services – 526 John Street.  
CSBG Grant for Community Action - \$351,000.00.

**MOTION** Mr. Daniels moved, seconded by Mr. Roades, to authorize the president to execute the above listed documents. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea; and Mr. Roades, yea.

**MEETINGS/APPOINTMENTS**

9:00 a.m. – Jim Goldick

*Julie Bolender, Tim Detwiller, Jim Goldick, Alex Butler, Caitlin Forsha, Jacob Clary*

Mr. Goldick came to the Commissioners meeting as a concerned citizen. He had previously worked at a local restaurant where he felt health violations were being made. The health department had come and completed an inspection but had not returned to follow up on findings that he considered serious. He took it upon himself to call the health department and place an anonymous complaint, in which they did not remain anonymous. He was disappointed in how it was handled on the health department's side and wanted to bring awareness of that to the county commissioners. He also explained his concerns for workers at the restaurant, and even his own safety in this matter.

Commissioners thanked him for his time and told him that they would pass the information along to the health department, but that was as far as they could go.

9:15 a.m. – Julie Bolender and Tim Detwiller

Commissioners met with Ms. Bolender and Mr. Detwiller to discuss the ACCESS program and updates on the workforce development center. Mr. Detwiller gave a presentation on the ACCESS program and how the statistics are within the schools. He explained this program is continuing to be on the rise and that many students are taking advantage of it. The biggest downfall that he discussed was the fact that students are turning down internships for the fact that they are unpaid. Students are interested until they find out all costs involved must be taken on by them.

Ms. Bolender gave an update on the workforce center stating that a phlebotomy class will be coming soon. Also in the update was an upcoming round table discussion at SSCC to discuss with businesses and students what opportunities are available and for the businesses to advocate and market for themselves what they have to offer within Highland County.

**MOTION** Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 23-40. The total bill file amount paid was \$430,776.36. The total General Fund paid was \$128,487.06. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

**Recess: 9:53 a.m. / Reconvene 10:18 a.m.**

**MEETINGS/APPOINTMENTS**

10:00 a.m. – Boston alley vacation – viewing  
*Gerald Wilkin, Tom Rhodes, Christopher Fauber*

While at the public viewing, there were conflicting opinions on what the alley could be used for. The adjoining property owners disagreed. The Highland County Water Department had called and talked to Commissioner Roades earlier in the day and stated that there was a water main at the end of the property and that this alley was an easement to that main. The Commissioners asked the property owners to try to come to an agreement amongst themselves.

**Recess: 10:39 a.m. / Reconvene 11:00 a.m.**

**MEETINGS/APPOINTMENTS**

11:00 a.m. – Boston alley vacation – hearing

**Res No. 23-184** Mr. Daniels moved, seconded by Mr. Roades, Commissioners agree to vacate an alley in Boston, located on Route 50, Paint Township, Highland County, Ohio.

**MOTION** Mr. Daniels moved, seconded by Mr. Roades, to table the resolution until November 1, 2023. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Commissioners decided to table the resolution as further discussion needs to be had and information would need to be gathered from the Highland County Water Department and property owners.

**CORRESPONDENCE**

Letter received from Kyle Smallwood  
Kristan Cover, SOESC/Workforce Development  
Court of Common Pleas – Case No. 23TF001  
Cierra Moore, Maintenance update  
Chris Hetzel – FRS – 3<sup>rd</sup> Quarter Meeting – October 19<sup>th</sup>, 2:00 p.m. to 3:00 p.m. – Highland County Mobility Management Transportation Advisory Committee

**REPORTS**

Dog Call Log Report - 10/2/2023 to 10/7/2023  
Dog Count Report – 10/1/2023 to 10/7/2023

Meeting Adjourned at 11:05 a.m.



Board of County Commissioners

  
Clerk