

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton, David Daniels, and Brad Roades present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

NOTE Vickie Warnock, Doug Karnes, Nicole Oberrecht, Jeremy Ratcliff, Kyle Beachey, Jeff Meyer, Courtney Whalen, Alex Butler, Caitlin Forsha, and Jacob Clary were present for the meeting.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve payment of Bill File No. 23-34. The total bill file amount paid was \$186,465.21. The total General Fund paid was \$33,410.25. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

RESOLUTIONS

Res No. 23-129 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within the 2000 Dog and Kennel budget in the amount of \$10,000.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No. 23-130 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within the 2170 Probation Services budget in the amount of \$25.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No. 23-131 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a budget modification within the 2690 PSI Writing FY14 budget in the amount of \$120.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No. 23-132 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a transfer of funds from Public Assistance Account, 2050 to Children Services Fund, 2115 in the amount of \$75,549.00 for reimbursement of children in custody utilizing Title XXB funding. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No. 23-133 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize an additional appropriation from unappropriated funds in the amount of \$6,000.00 to the 1000 TEC budget. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No. 23-135 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize the establishment of a new line item within the Children Services Retention fund – Transfer Out. Also requested is an appropriation of \$39,000.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Res No. 23-136 Mr. Daniels moved, seconded by Mr. Roades, Commissioners authorize a transfer of funds from Children Services Retention, 2110 to Children Services Fund, 2115 in the amount of \$39,000.00. Also requested is a budget modification in the amount of \$412.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

Commissioner Daniels asked Mr. Karnes of McCarty Associates to speak about the Records Storage Building. Mr. Karnes said over the past four weeks they had identified and scrutinized the bidder due to previous experiences with a sister company. After speaking with them multiple times and checking with other resources, he recommended Alpha Construction of Indiana to be awarded for the construction of the building. Commissioner Daniels asked if he had any questions or concerns with their operation. Mr. Karnes said they had performed and have high caliber field work, but we would have to concentrate and keep on top of the office and administration side of things.

Res No. 23-134 Mr. Daniels moved, seconded by Mr. Roades, Commissioners award the *Records Storage Building Project* in the amount of \$2,797,000 to Alpha Construction Indiana, Inc. based on the recommendation of McCarty Associates. Also requested is a budget modification in the amount of \$412.00. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; Mr. Roades, yea.

AUTHORIZE TO EXECUTE

Notice of Award – Records Storage Building Project

MOTION Mr. Daniels moved, seconded by Mr. Roades, to authorize the president to accept and sign the Notice of Award for the Records Storage Building Project. The vote resulted as follows: Mr. Britton, yea; Mr. Daniels, yea; and Mr. Roades, yea.

CONTRACTS

#74 Commissioners, Ohio Department of Job and Family Services – Ohio Department of Job and Family Services Subgrant Agreement S-2425-06-0275

#75 Commissioners, Spectra Contract Flooring – Flooring Replacement at Job and Family Services

MOTION Mr. Daniels moved, seconded by Mr. Roades, to approve the above-listed contracts for Job and Family Services. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea; and Mr. Roades, yea.

LETTER OF SUPPORT

Ohio Department of Development – Lead Safe Ohio Program

MOTION Mr. Daniels moved, seconded by Mr. Roades, to sign the letter of support for Community Action/CHIP program. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea; and Mr. Roades, yea.

MEETINGS/APPOINTMENTS

9:00 a.m. – Overdose Awareness Proclamation

Kim Davis, Tonya Sturgill, Jeff Meyer, Jon Parr, Caitlin Forsha, Jacob Clary, Alex Butler

Ms. Davis thanked the Commissioners for their continued support as well as the community. She announced that a community event would be tomorrow (Thursday) evening on the Court House Square at 6:30 p.m. Mr. Britton thanked the probation department for all of the work that they put into this program and gave his condolences by saying what an unfortunate circumstance this event is held on. Ms. Davis wanted to recognize the large amount of support from our community, and she thanked the Commissioners for their recognition. A proclamation was read, and picture taken.

DISCUSSION

Commissioner Britton brought up the proposal of dehumidifiers for the county jail kitchen by Sheriff Barrera. After discussion of getting dehumidifiers and fans to try to get some of the moistened air out of the kitchen a motion was made for approval.

MOTION Mr. Roades moved, seconded by Mr. Daniels, to approve the purchase of two dehumidifiers from amazon in the amount of \$1,219.58. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea; and Mr. Roades, yea.

Also discussed was a quote provided by the Sheriff for two new vehicles. Mr. Britton said that we had already bought vehicles for this year and asked Mrs. Willey to reach out to the sheriff and get details on how many vehicles have higher mileage since we have been replacing two vehicles per year. These quotes were tabled until more information can be provided.

Mr. Britton also wanted to discuss the county Recycling Program as Highland County Community Action has said they are no longer going to be administering the program. Commissioner Daniels asked if he knew what it paid per year. Commissioner Britton said approximately \$10-15,000.00 per year. Mr. Britton suggested we look into either an outside contractor or an employee within the county in another department to administer this program. Mr. Daniels said we could possibly partner with Ross or Fayette County.

9:30 a.m. – Joe Sokol – Palmer Conservation Consulting

Joe Sokol, Caitlin Forsha, Jacob Clary

Mr. Sokol came into the meeting as an employee of Palmer Conservation Consulting and a partnering program with CCAO. He explained the various aspects of their company and what avenues they can provide within county governments. Commissioners thanked him for his time and said they would reach out to him in the future.

CORRESPONDENCE

Kimberly Martin – Free Commercial Cleaning Quote
Kendall Phillips – Truck Route Information – Union Twp.
Luke Kopyar – Johnson Controls

REPORTS

Dog & Kennel – Dog Count 08/20/2023 – 08/26/2023
Dog & Kennel – Call Log Report 08/21/2023-08/26/2023
Highland County Sheriff's Credit/Procurement Card Expenditures September 2023
Highland County Sheriff's Statement of Expectations from Sheriff's Allowances
Highland County Sheriff's Statement of Costs of Prisoners' Meals

Meeting Adjourned at 9:44 a.m.


Clerk
August 30, 2023







Board of County Commissioners